



Cllr M Bush  
Portfolio Holder for Environment  
**BY EMAIL**

10<sup>th</sup> October 2023

Assistant Director: Housing &  
Environment  
Town Hall  
Station Road  
Clacton on Sea  
Essex CO15 1SE

Tel: (01255) 686933  
Email: trclarke@tendringdc.gov.uk

Our Ref: TRC/JH  
Please ask for: Tim R. Clarke

Dear Councillor Bush

**Concurrence with Officer Decision: To Extend current contract for the Provision and servicing of glass bank contract with URM Group by one additional year.**

I write to seek your concurrence in respect of an officer report to allow Tendring District Council to enter into a contract extension with URM Group in relation to the provision and servicing of glass banks within the Tendring District.

As part of the Council's Waste and Recycling Policy there are currently approximately 75 bring sites across the district which contain a total of 161 glass bottle banks where householders can dispose of their recyclable glass bottles. In the calendar year 2018 the tonnage of glass bottles collected from these bring sites in Tendring was 1582 tonnes, 1770 tonnes in 2019 and 3076\* tonnes in 2020 (\*affected by COVID restrictions), 2032 tonnes in 2021 and 2765 tonnes in 2022.

URM are the incumbent contractor. Following procurement procedures, the current contract provision commenced on 1<sup>st</sup> December 2021 for an initial two year period, with an option to extend for an additional one year period.

The cost of the contract is fixed for the two period at £27.50 per tonne cost to the authority per tonne of glass collected.

For the one year option to extend the contractor will charge the authority £25.00 per tonne of glass collected.

All glass recycled is subject to recycling credit income from Essex County Council, which is currently £79.19 per tonne.

I propose to exercise the option to enter into a one year contract extension with URM Group for the provision and servicing of glass banks within the Tendring District to commence on 1<sup>st</sup> December 2023 for a duration of 1 year at a fixed rate cost of £25.00 per tonne.

Accordingly I write to seek your concurrence with the proposed decision. If you concur, I ask that you sign and return the attached pro-forma to me. If you have any questions or other comments please do not hesitate to contact me.



Yours sincerely

Tim R. Clarke  
Assistant Director; Housing & Environment.



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[as signed] October 2023

Dear Tim

**Concurrence with Officer Decision: To Extend current contract for the Provision and servicing of glass bank contract with URM Group by one additional year.**

Thank you for your letter of 10<sup>th</sup> October 2023.

I note the proposed decision to:

Enter into a contract with URM for the provision and servicing of glass banks within the district.

\* I concur ~~I do not concur~~ with the actions you propose.



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Cllr M Bush

Portfolio Holder for Environment

Date

14<sup>th</sup> November  
2023.

Additional comments (if any):

